

Request for Quotations (RFQ)

Provision of Food _Eastern Province

The PMI Evolve Project Zambia

RFQ No:	2024_RFQ0099
Title:	Provision of Food_Eastern Province
Issuing Office and Address:	<p><u>Address:</u> The PMI Evolve Project Zambia, Plot 73468, Stand Number 5/C Kabulonga Road, Kabulonga, Lusaka.</p> <p>Email: pmi_evolvezambia@abtglobal.com.</p>
RFP Issuance Date:	August 1 st , 2024
RFP Closing Date:	August 9,2024
Mode of Submission	<p>Email to: pmi_evolvezambia@abtglobal.com.</p> <p>Subject Line: 2024_RFQ0099– [your company name]</p>
Anticipated Type of Award:	Firm Fixed Price Purchase Orders (FFPO)
Basis of Award:	See “Evaluation Criteria” section
Funding Agency	United States Agency for International Development (USAID)
Prime Contract Name	PMI Evolve
Prime Contract Number:	7200AA23C00012
USAID Source / Nationality (Geo) Code:	<p>935 <i>Under this code, goods and services can come from any area or country except US foreign policy restricted countries.</i></p>
List of Attachments	<ol style="list-style-type: none"> 1. Appendix A: BOQ/Bid Sheet to be Filled by Vendor 2. Appendix B: BOQ/Bid Sheet to be Filled by Vendor 3. Attachment A: Purchase Order Terms and Conditions 4. Attachment B: List of Exceptions 5. Attachment C: Prime Contract Mandatory Flow Downs

Introduction:

Since 2006, the US President Malaria Initiative (PMI) has protected millions of people in sub-Saharan Africa from malaria through three vector control initiatives. Indoor residual spraying (IRS) sprays insecticide on walls, ceilings, and other indoor resting places to kill mosquitoes that transmit malaria. Insecticide-treated bed nets (ITNs) protect people as they sleep. And entomological monitoring helps countries monitor, adapt, and respond to changes in mosquito populations, including their resistance to insecticides. Abt Associates has contributed to this work since 2011 by leading the Africa Indoor Residual Spraying (AIRS), PMI AIRS, and PMI VectorLink projects.

In December 2022, PMI awarded Abt the PMI Evolve Project, which supports PMI and U.S. Agency for International Development (USAID) missions and bureaus with the planning, implementing, and monitoring of malaria vector control programs in 21 countries. PMI Evolve is building on the prior projects' IRS, ITN, and larval source management (LSM) activities and entomological monitoring. The new project is strengthening the capacity of local institutions, including national malaria programs, district health offices, and research institutions, to independently conduct vector control programs. PMI Evolve is also responsible for program evaluation and conducting operations research on new vector control innovations. Activities are carried out in full collaboration with the National Malaria Control/Elimination Programs (NMCP/NMEP).

Requested Services

Abt Associates Inc. is currently seeking firm, fixed-price bids for Provision of Food to Spray Teams during the IRS Campaign and Cascade Training in Eastern as described in the chart below:

SCOPE OF WORK

LIST OF LOTS AND NUMBER OF PEOPLE TO FEED 2024 PROVISION OF FOOD DURING IRS IMPLEMENTATION FROM 24TH SEPTEMBER TO 4TH NOVEMBER 2024

RFQ Line #	Service Description	Service District	Service Site/Location	Requested Number of days	Total Number of People to feed
1	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Chipata Boma	28	47
2	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Chikando	28	40
3	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Msekera	28	40
4	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Katandala	28	44
5	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Jerusalem	28	34
6	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Boma	28	47
7	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Sinalo	28	41
8	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Mwangazi	28	23

9	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Kasenengwa	28	46
10	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Kamlaza	28	52
11	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Chikungu	28	47

12	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Boma	28	28
13	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Kacholola	28	26
14	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Chifukuzi	28	25
15	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Vizinumba	28	34
16	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Mkanda	28	39
17	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Kapara	28	51
18	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Chipangali	Vizenge	28	43

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
19	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Chamoto	28	33
20	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Chinunda	28 Days	45
21	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Boma	28	32
22	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Masumba	28	39
23	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Msoro	28	39
24	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	DHO Base	28	31
25	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	Kalindawalo base	28	31
26	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	Mtukuzi base	28	10
27	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	Luamphande	28	20
28	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Petauke-Ukwimi	Chaka	28	17

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
29	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mumbi	28	25
30	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mankhungwe	28	13
31	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mwanjabantu	28	21
32	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Mtumbata	28	16
33	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Merwe	28	9
34	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Minga	28	19
35	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Mawanda	28	23
36	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Ukwimi A	28	23
37	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Mwanika	28	12
38	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Lusangazi	Kakwiya	28	24

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
39	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Chikuse	28	17
40	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Vubwi	Chikoma	28	28
41	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Vubwi	Muchenjeza	28	33

SCOPE OF WORK

LIST OF LOTS AND NUMBER OF PEOPLE TO FEED

2024 PROVISION OF FOOD FOR CASCADE TRAINING FOR 5 OPERATIONAL DAYS FROM 17TH SEPTEMBER TO 21ST SEPTEMBER 2024.

RFP Line #	Service Description	Service District	Service Site/Location	Requested Number of days	Total Number of People to feed
1	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Chipata Boma	5	49
2	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Chikando	5	42
3	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Msekera	5	42
4	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Katandala	5	46
5	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipata	Jerusalem	5	35
6	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Boma	5	50
7	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Sinalo	5	43

8	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chadiza	Mwangazi	5	23
9	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Kasenengwa	5	47
10	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Kamlaza	5	54
11	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Kasenengwa	Chikungu	5	50

12	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Boma	5	28
13	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Kacholola	5	27
14	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Chifukuzi	5	25
15	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Nyimba	Vizinumba	5	36
16	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Mkanda	5	41
17	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Chipangali	Kapara	5	52

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
18	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Vizenge	5	44
19	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Chamoto	5	35
20	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Chipangali	Chinunda	5	47
21	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Boma	5	32
22	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Masumba	5	41
23	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Mambwe	Msoro	5	41
24	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	DHO Base	5	31
25	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	Kalindawalo base	5	33
26	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke Boma	Mtukuzi base	5	10
27	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Petauke Boma	Luamphande	5	21

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
28	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Chaka	5	17
29	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mumbi	5	26
30	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mankhungwe	5	13
31	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke-Ukwimi	Mwanjabantu	5	21
32	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Mtumbata	5	16
33	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Merwe	5	9
34	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Petauke	Minga	5	19
35	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Mawanda	5	21
36	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Ukwimi A	5	24
37	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with	Lusangazi	Mwanika	5	11

	Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water				
38	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Kakwiya	5	24
39	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Lusangazi	Chikuse	5	18
40	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Vubwi	Chikoma	5	27
41	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water	Vubwi	Muchenjeza	5	34

Instructions to bidders:

1. All documents submitted in response to this RFQ, as well as all related correspondence, should be in English.
2. All documents submitted via email in response to this RFQ must be in a PDF format with file name as [**vendor name-document type e.g. Quotation/Registration certificate etc**].
3. Offerors are required to fully review all instructions and specifications contained in this RFQ. Failure to do so will be at the offeror's risk.
4. At any time prior to awarding the contract, should Abt Associates deem it necessary to change the RFQ provisions, it will provide such amendment(s) in writing. No oral instructions by any person will in any way be considered to limit, exclude, modify, or otherwise affect any terms or conditions of this solicitation, and no vendor shall rely on any such instructions.
5. Quotes from Offeror(s) on US government debarred list will not be considered
6. Bids shall be valid for **120 days** after submission
7. The financial offer must use bid sheet clearly indicating the Price in ZMW with all associated cost as in appendix A.
8. Payments will be made net thirty (30) days after Abt Global receives a complete and correct invoice from supplier based solely on Services performed by Supplier and/or Goods supplied by supplier pursuant to a Purchase or Deliver order.
9. Bids must be signed by a duly authorized representative of the bidder, and must contain the bidder's full address, and contact details.
10. Interested Bidders should submit their quotes and required documents via email to the mailbox pmi_evolvezambia@abtglobal.com with the subject line **2024_RFQ0099– [your company name]**.
11. The deadline for submission of bids is **August 9, at 17:00HrsPM**
12. Abt Associates Inc reserves the right to reject bids submitted without all requested information as non-responsive.
13. All the contracted vendors shall be required to provide food at the specified site as indicated in the scope of work
14. Notwithstanding any prior agreement in place between Abt and the vendor, by signing and returning this RFQ and/or submitting an offer, offeror:
 - a. Acknowledges receipt and acceptance of all terms and conditions contained in this RFQ.

- b. Confirms that all information contained in the offeror's quotation (including all applicable supporting documentation) is complete (i.e. no material omission), accurate, and current.
- 15. Since the length of the spray campaigns or applicable activities can vary due to many legitimate reasons, the RFQ stated number of days to feed days represent our best estimates at this point. Abt Associates Inc., reserves the right to increase the number days to the awardee, should this be necessary, without issuing a new solicitation; and provided the awardee's unit price remains the same as or below the awarded unit price.
- 16. As you may be aware, the US government transitioned from using DUNS number to a new Unique Entity Identifier (UEI) on April 4, 2022. This is a 12-character unique number assigned to all entities (public and private companies, individuals, institutions, or organizations) who must register to do business with the US federal government in SAM.GOV. To request a Unique Entity Identifier here is the link: <https://sam.gov/content/entity-registration> Note that there are 2 options available – Please choose the option that says: Get Unique Entity ID (SAM) and follow the steps. You can view a step-by-step video at: <https://www.youtube.com/watch?v=ouv1YNAsINk>
Tip to ensure smooth process:
Make sure the *legal company name* you enter in SAM as well as the *Address* match your registration record in your state/country. Also know the *exact date/year of incorporation* (as recorded in you registration in your respective city/state/country

Required documents:

- a. An example timetable indicating the menu that would be served for one (1) week (5 days).
- b. Copies of valid Tax Clearance Certificate.
- c. A copy of Certificate of Registration.
- d. Food Trading License issued by the authorities within the district where meals shall be provided.
- e. Food Handlers Certificates.
- f. Physical address.
- g. Reference from a company to whom the vendor has provided similar services. The reference must state:
 - 1. When the bidder provided services (within the last 2 years), type of service
 - 2. Whether the service was satisfactory.

3. The reference must include the name and phone number of the person who has provided the reference and PMI Evolve reserves the right to contact this person to verify the reference.
- h. Company bank details (Account Number, Name of Account, Name of Bank, Name of Branch and Branch code)

Award Criteria:

Award will be based on offer overall best value the following factors considered:

- a. Compliance with specifications (required documents) and RFQ instructions.
- b. Price and price related factors.
- c. Past Performance (used to disqualify previous non- performing vendors) – Proof of experience in the provision of similar items.
- d. Payment terms

Notes:

1. Abt Associates is an equal opportunity employer and strongly encourages female entrepreneurs to apply for this tender.
2. This RFQ shall not be misconstrued to be a commitment on the part of Abt Associates to award any form of contract to any respondent nor shall it entitle any organization or individual to be reimbursed the costs preparing or delivering bids to Abt Associates.

APPENDIX A: BID SHEET (TO BE FILLED BY VENDOR)- PROVISION OF FOOD FOR IRS

Supplier Name: _____

Item No.	Full Description	District and Site Name.	Number of Days to Feed (From Monday to Friday except holidays and weekends)	Number of People to feed	Unit Price	Total Price.
1	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		28 days			
2	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		28 days			
3	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		28 days			
4	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		28 days			
5	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		28 days			

APPENDIX B: BID SHEET (TO BE FILLED BY VENDOR)- PROVISION OF FOOD FOR CASCADE TRAINNING

Supplier Name: _____

Item No.	Full Description	District and Site Name.	Number of Days to Feed (17th -21st September 2024)	Number of People to feed	Unit Price	Total Price.
1	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		5 days			
2	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		5 days			
3	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		5 days			
4	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		5 days			
5	Beef and vegetables or Chicken and Vegetables or Fish and vegetables with Nshima prepared using breakfast Meali meal with One 500Mls bottle of drinking water		5 days			

ATTACHEMENT A:

Abt Standard Purchase Order Terms and Conditions

1. defects in design, material, workmanship and shall operate in accordance **PRICES.** All prices are firm unless otherwise agreed in writing.
2. **EXTRA CHARGES.** No charges of any kind will be allowed unless specifically agreed to by Buyer in writing.
3. **CHANGES.** No modification of this order shall be binding on Buyer unless made by a formal purchase order document issued by Buyer.
4. **WARRANTIES.** Seller warrants that for a period of one-year goods shall be free from with the specifications. Buyer shall notify Seller of any failure to meet the foregoing warranties and Seller shall, at its sole expense, promptly repair or replace such defective goods.
5. **AGREEMENT AND MODIFICATION.** This order shall constitute the entire agreement between the parties, and no obligations not written in the agreement are binding upon them. No alteration of any of the provisions shall be binding, unless in writing and signed by the Buyer.
6. **SUB-CONTRACTING.** Seller shall not subcontract nor delegate performance called for under this Order without the prior written consent of Buyer.
7. **FORCE MAJEURE.** Any delay or failure of either party to perform its obligations hereunder shall be excused if caused by an event or occurrence beyond the reasonable control of the party and without its fault
 – provided that written notice of such delay shall be given by the affected party to the other party within thirty (30) days.
 During the period of such delay by Seller, the Buyer may purchase goods from other sources and reduce its schedule to Seller by quantities without liability to Buyer, or have Seller provide the goods from other sources in quantities requested by Buyer at the price set forth in this order.
8. **DELIVERY.** Except as hereinafter provided, delivery shall be made in accordance with the time stated on this Purchase Order and Buyer reserves the right to cancel the order if delivery is not made as specified.
 When the Seller has reason to believe that deliveries will not be made as requested in Buyer's Purchase Order, the Seller shall provide written notice setting forth the cause and period of the anticipated delay.
9. **TERMINATION FOR CONVENIENCE.** The Buyer may terminate this contract by written notice in whole or in part, when it is in the best interest of the Buyer to do so. If this contract is so terminated, the Seller and the Buyer may agree upon the amount to be paid to the seller by reason of such termination.
10. **DEFAULT.** The Buyer may by written notice terminate all or any part of this contract:
 - If the Seller fails to make delivery of goods or perform services within the time specified, or
 - If the Seller fails to perform any other requirement of this contract and does not cure such failure within thirty (30) days after receipt of notice from the Buyer specifying such failure.

- 11. LIABILITY FOR INJURY.** Seller shall indemnify Buyer against any liability for all personal injury and property damage caused by the Goods or Services performed by Seller.
- 12. NON-WAIVER.** The failure of Buyer to enforce any of the provisions does not waive these provisions nor the right of Buyer to enforce every provision.
- 13. APPLICABLE LAW AND FORUM.** This order shall be interpreted in accordance with, and shall be governed by the Laws of Malawi.
- 14. COMPLIANCE WITH LAWS.** Seller agrees to comply with the provisions of all present and future federal and local law or ordinance and all other rules, and regulations applicable to this order and its performance.
- 15. INVOICING.** After each shipment or service provided under this order, the Seller shall send a separate invoice. Payment of invoice shall not constitute acceptance of the Goods or Services and shall be subject to appropriate adjustment for failure of Seller to meet the requirements of this order. All invoices must reference an Abt Global Purchase Order number(s) to prevent delay in payment.
- 16. PAYMENT.** Abt Associates Inc. shall make payment to the vendor within 30 days of receiving, in good condition, all goods and services specified in the Purchase Order and a full and complete vendor invoice.
- 17. REMEDIES.** If any of the goods are found within a reasonable time after delivery to Buyer to be defective Buyer shall have the right to reject and return such goods at Seller's expense and deduct the cost from the Seller's invoice.

ATTACHMENT B: List of Exceptions
2024_RFQ0099: -[*your company name*]

Line Item #	Exception(s) Explained
1	
2	
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ATTACHMENT C

Prime Contract Mandatory Flow Downs
(See section Below)

Signature: _____

Date: _____

*****End of document*****

**Mandatory Federal Acquisition Regulation (FAR)
Flow-down Clauses for Commercial Items under
United States Government Prime Contracts**



This procurement, including Purchase Orders, Consulting Agreements, Subcontracts, Professional Services Agreements (hereinafter “Agreement” or “Award”) is issued to Vendor, Supplier, Consultant, or Subcontractor (hereinafter “Subcontractor”) in support of the performance of a federally funded Prime Contract, or Subcontract issued thereunder. This Agreement incorporates one or more clauses by reference, below, with the same force and effect as if they were given in full text. Upon request, the Abt Associates Subcontracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at <http://www.acquisition.gov>.

In addition to terms, conditions, and clauses incorporated by reference elsewhere in the Agreement, mandatory FAR clauses are hereby made a part of this Agreement by reference and are applicable to it with the following modifications:

Where necessary to make the language of the FAR clause applicable to the Agreement, the term “Contractor” shall mean “Supplier”, “Vendor”, “Consultant”, or “Subcontractor” as appropriate; the term “Contract” shall mean the “Purchase Order” “Consulting Agreement” or “Subcontract” as appropriate; the terms “Government,” “Covered Entity,” “Contracting Officer,” and equivalent terms and phrases shall mean “Abt Associates”.

The following instances are exceptions to the general rules as provided above:

1. Where it is clear, by the context of the provision itself or the conditions under which it is being applied, that the reference is intended to refer to the Government, its officers or agents, or the prime contractor specifically;
2. Where an explicit provision of the Agreement states a contrary intent;
3. Where access to proprietary financial information or other proprietary data is required; or
4. Where interpretation in accordance with the rules stated above would place the prime contractor in a position of violating the equivalent or related provisions of the Prime Contract whereas construction of the terms without modification would not.

Subcontractor shall incorporate these requirements into all lower-tier procurements to the extent required by the terms of the clauses.

No provision contained in a FAR clause shall be taken to imply any direct access on the part of the Subcontractor to the Disputes process as defined in the terms of Abt’s Prime Contract, but rather shall be governed by the “Disputes” provision included in this Agreement.

Clause	Title	Year	Applicability
52.203-13	Contractor Code of Business Ethics and Conduct	Nov 2021	Awards > \$6,000,000 with performance period > 120 days
52.203-16	Preventing Personal Conflicts of Interest	Jun 2020	Service Subcontracts (other than Construction) that exceed \$250,000 and require performance of acquisition functions closely associated with inherently government functions
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements	Jan 2017	All Awards
52.204-2	Security Requirements	Mar 2021	All Awards involving access to classified information
52.204-9	Personal Identity Verification of Contractor Personnel	Jan 2011	All Awards where it is required to have routine physical access to a Federally-controlled facility and/or routine access to a Federally-controlled information system
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards.	Jun 2020	Awards > \$30,000
52.204-21	Basic Safeguarding of Covered Contractor Information Systems	Nov 2021	All awards in which Subcontractor may have Federal contract information residing in or transition through its information systems

Clause	Title	Year	Applicability
52.204-23	Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities	Nov 2021	All Awards
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	Nov 2021	All Awards
52.219-8	Utilization of Small Business Concerns	Oct 2018	Awards > \$750,000
52.222-21	Prohibition of Segregated Facilities	Apr 2015	Awards > \$10,000
52.222-26	Equal Opportunity	Sep 2016	Awards > \$10,000
52.222-35	Equal Opportunity for Veterans	Jun 2020	Awards > \$150,000
52.222-36	Equal Employment for Workers with Disabilities	Jun 2020	Awards > \$15,000
52.222-37	Employment Reports on Veterans	Jun 2020	Awards > \$150,000
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	Dec 2010	Awards > \$10,000 performed in whole or in part in the United States
52.222-41	Service Contract Labor Standards	Aug 2018	All Awards subject to the Service Contract Labor Standards statute
52.222-50	Combating Trafficking in Persons	Nov 2021	Awards > \$550,000 for supplies, other than commercially available off-the-shelf items, acquired outside the United States, or services to be performed outside the United States.
52.222-54	Employment Eligibility Verification	Nov 2021	All Awards > \$3,500
52.222-55	Minimum Wages Under Executive Order 13658	Nov 2020	All Awards subject to the Service Contract Labor Standards statute, or the Wage Rate requirements (Construction) statute, and are to be performed in whole or in part in the United States
52.222-62	Paid Sick Leave Under Executive Order 13706	Jan 2017	All Awards subject to the Service Contract Labor Standards statute, or the Wage Rate requirements (Construction) statute, and are to be performed in whole or in part in the United States
52.223-99	Ensuring Adequate COVID-19 Safety Protocols for Federal Contractors	Oct 2021	Awards >\$250k for services, including construction, performed in whole or in part within the United States or its outlying areas.
52.224-3	Privacy Training	Jan 2017	Review paragraph (f) of clause for applicability
52.225-13	Restrictions on Certain Foreign Purchases	Feb 2021	All Awards
52.225-26	Contractors Performing Private Security Functions Outside the U.S.	Oct 2016	Review paragraph (f) of clause for applicability
52.226-6	Promoting Excess Food Donation to Nonprofit Organizations	Jun 2020	>\$30,000 involving the provision, service, or sale of food
52.227-14	Rights in Data—General.	May 2014	All Awards
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	Nov 2021	Awards to small business concerns
52.233-3	Protest After Award	Aug 1996	All Awards
52.236-13	Accident Prevention	Nov 1991	All Awards for construction, dismantling, demolition, or removal if improvements
52.242-15	Stop-Work Order	Aug 1989	All Awards
52.243-1	Changes Fixed-Price	Aug 1987	All Supplies

Clause	Title	Year	Applicability
52.243-1	Changes Fixed-Price, Alt I	Aug 1987	All Services
52.243-1	Changes Fixed-Price, Alt II	Aug 1987	All Supplies and Services
52.244-6	Subcontracts for Commercial Products and Commercial Services	Nov 2021	All Awards
52.245-1	Government Property	Sep 2021	All Awards when property is acquired, furnished, or provided
52.247-64	Preference for Privately Owned U.S. Flag Commercial Vessels	Nov 2021	All Awards
52.249-2	Termination for Convenience of the Government (Fixed Price)	Apr 2012	All Fixed Price Awards